



PELHAM VILLAGE HALL

PENALLT, MONMOUTH, MONMOUTHSHIRE, NP25 4AH

Registered Charity 524369

Pelham Hall AGM AGENDA

6.30 pm Thursday 23rd May

ALL RESIDENTS WELCOME

(Free Drink for all residents that attend the AGM)

1. Apologies for absence
2. Approval of 2023 AGM minutes
3. Matters arising
4. Chairman's report
5. Treasurer's report
6. Election of officers:
 - Chairman
 - Secretary
 - Treasurer
 - Committee members
7. Appointed representatives
 - Tennis Club
 - Cricket Club
 - Bowls Club
 - Church
 - TUCC
8. Appointment of Auditors
9. Update on Grants
10. AOB
11. Closure of AGM

From the Pelham Hall Governing document:-

6. Annual General Meeting – AGM

- 6.1. The Management Committee will be elected annually at the AGM to administer the ground and any existing building or buildings to be erected thereon.
- 6.2. The Management Committee shall consist of a Chairman, a Secretary and a Treasurer, representatives appointed by the bodies listed in section 6.4 below, and up to five other members. All except for the appointed representatives shall be elected at the AGM.
- 6.3. The maximum term of service for the Chairman, Secretary and Treasurer shall be three years.
- 6.4. The following bodies may appoint no more than one representative to the Management Committee:-
 - Penallt Tennis Club
 - Penallt Cricket Club
 - Parish of Trellech and Penallt
 - Trellech United Community Council
 - Pelham Hall Bowls Club
- 6.5. The AGM must be held every year, with 21 days notice given to all members and with an agreed agenda. Minutes must be kept of the AGM.
- 6.6. There must be at least 12 members present at the AGM.
- 6.7. If fewer than 12 are present then the AGM shall be reconvened within 30 days.
- 6.8. Every member has one vote but, if there is an equality of votes, the person who is chairing the meeting shall have a casting vote in addition to any other vote that he or she may have
- 6.9. The Management Committee shall present the annual report and accounts.
- 6.10. Any member may stand for election to the Management Committee.
- 6.11. Members shall elect up to five (see section 6.2) individuals to serve for the next year. They will retire at the next AGM but may stand for re-election.
- 6.12. Independent auditors shall be elected annually at every AGM.