

Pelham Hall Committee Meeting – 7th January 2019

PRESENT: Sarah Haeffner, Anne May, Jan Harrhy, Andrew Henstridge, Adam Burt-Jones, Geraint Thomas, Lance Rowell, Karen Rollings, Ann Oakeley

1. Apologies

Roger Forbes, John Bradley, David May

Maggie Tudgay has stepped down: WI was wound up on Jan 3rd 2019. Therefore, there is no role as WI rep any more.

To remove reference to WI rep from our governing documents, agreement of Trustees is required. All agreed. DM will complete the necessary paperwork for the Charities Commission.

ACTION: DM

2. Co-option of new member

Nikki Scarr only candidate. Her “CV” has been already circulated. She was not free this evening to come to the meeting.

All agreed to co-option of Nikki as Trustee and member of the PH Committee. DM to contact her and have the necessary paperwork completed.

ACTION: DM

3. Minutes of last meeting

Minutes of Meeting of 5th November were accepted as a true record of the meeting.

All agreed they could be made public

Actions held over from previously:

Broadband and the Hall (DM)

DM - new scheme to bring fibre underway instead

Outline Plan for PH Events 2019

action AM to add this to agenda for next meeting

DM – went for adoption by Events Committee at their last meeting. It was agreed that there would need to be continual liaison between the Events and Mgt Committees, for example over the budgeting of events.

Matters arising not on the agenda – none

4. Declaration of Conflict of Interest – none

5. Treasurer’s Report (AH)

April 2018 – January 2019

Total Income	£26,061.59
Total Expenses	£17,966.63
Bank £31,480.03	
+ Floats	£553.69
Outstanding invoices	£743.40
Outstanding expenses	£300 approx

Notable Figures (AH)

25th Celebrations

Income	
Ticket sales	£488.69
Bar takings	£1176.25
Raffle	£409
Mass of cake	£65
Expenses	
Food	£282.44
Music	£200
Bar Wages	£189
Overall profit	£879.38

Notable Figures for this quarter (AH)

Expenses

Buildings insurance	£1360
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Income

A1 Dance	£1500
Panto	£1000 – 2000
Tennis Club	£700
+ supper evenings, 100 Club etc.	

6a Events Committee Report

- 12th Dec minutes circulated already
- Nikki Scarr has joined
- Aladdin
 - Friday tickets: 33
 - Saturday matinee: 51
 - Saturday evening: 101 (sold out)
- Thursday socials
 - Thin attendance whilst Aladdin rehearsals continue
- Possibility of e.g. bridge on non-food Thursdays when Aladdin is over
- Next meeting: Wednesday 9th January 2019.

6 b Premises Report (JH)

Window Doctor estimate: £830.

Jan spoke to her brother who runs a glazing company. His view was the quote was reasonable.

No decision made as to action on this.

6 c Bar Report (AH)

New beers and better quality wines continue to sell well.

Bar income	£9046.43
Bar expenses	£4207.14

53% profit

7 a Solar panels quotations (AH)

Gwent Energy CIC and Green Park Power quotes were explained. Battery technology is moving so quickly that even GPP recommends not buying batteries at this stage. The FIT tariff ends 31st March 2019. Power companies are talking about giving batteries to existing PV customers and paying for the energy stored in the batteries, which the power companies could draw from as necessary.

FIT tariff lasts for 20 years but you may get an attractive offer for your output from an energy company and you can opt out of the FIT tariff, and then back in, so the base line is the FIT tariff.

The CPP quote of £14,000 includes £300 for a hot water booster.

There is a possibility to feed in the extra power generated to storage heating (LR).

Power switching – This is a device similar to the iBoost for the hot water system above but able to cope with storage heaters that are more powerful than a single immersion heater.

Potential breakage of panels by cricket balls: it would be useful to know the cost of replacement panels, so the cricket club could be charged! One suggestion was not having all the panels on the west-facing roof, but to have some on the south-facing roof.

AH explained that the GPP figure includes a 25% initial deposit, 35% payable on receipt of the equipment on site and the rest (labour charge?) later. We have no option but to pay the 20% VAT on this job

Gwent Power CIC's books are v full and they would be able to complete by 31st March. GPP would as we are on their possible list.

All agreed to go with GPP on the understanding of no hidden costs etc. Andy has received another document from GPP which he wants to examine (and circulate comments?) before finalising agreement.

Lance will investigate further batteries and degradation.

ACTION: AH AND LR

7 b Lift Project (AH)

Quotation 9/2/17 £14,950 exc VAT

- VAT can be avoided if we keep a register of disabled users.

Possible Funding

- £3000 from Bernard Sunley Trust (by June 2020)
- £1866 from car show?
- £879 25th Celebrations?
- £? from 100 Club?
- £? from supper evenings?
- £? from Aladdin (discuss publicity?)

Target date for installation?

Discussion followed. It was agreed that

- the suggestion of Tom Rigby's to advertise that the panto is part of the big fund-raising exercise for the lift should be supported. DM to let Tom know. **ACTION: DM**
- Figures should be filled in on the above table. This will show community commitment to the project.
- A LIFTOMETER will be designed and made by Adam B-J and installed in the Hall to show progress. **ACTION: AB-J**
- When the project is completed, go back to the Beacon to show its success!
- Roger Forbes should be i/c lift! It would be key-operated.
- We should not set a target date at this stage.
- Other quotes should be obtained as the last quote is over a year old. Jan agreed to organise these. **ACTION: JH**

8. Village Survey

Draft circulated this morning to all Committee, inviting any changes/further suggestions.

It was agreed that:

- A survey is a very good idea.

- Inclusion of questions regarding the village should not be included. The survey is about Pelham Hall and issued by the Committee.
- Therefore, questions 12 and 13 should be removed. (and the reference to * fields in the intro)
- Perhaps a separate survey for the village? DM to be consulted on this one with his TUCC hat on and this will be supported by PH Committee..
- Lance would like 24 hours to study the proposed survey and will get back to David with his thoughts.

ACTION: DM and LR

Adam pointed out that the village is divided up into sections so it would be easy to share out distribution of surveys to those houses not on mailing list. A 100 club leaflet would be distributed at the same time.

There was also a suggestion that information on the oil syndicate could be included. However, (post-meeting) David pointed out that Neville Pullen would have to be consulted on this as he runs the syndicate and there may be a limit to the optimum number of participants.

ACTION: DM

DM will take the draft amended survey to the Events Committee meeting on Wed.

ACTION: DM

9. Pelham Hall as Legal Entity

Fibre broadband scheme is operated by Openreach:

- legal entity needed to sign contract with Openreach on behalf of the community
- Payment is via vouchers directly from the Department of Culture, Media and Sport to Openreach.
- Any shortfall is paid to Openreach via the legal entity
 - Shortfall raised by whatever means are appropriate
 - Further grants
 - Residential top up payments
 - Pelham Hall is obvious body to fulfil this role

It was explained that the Pelham Hall Management Committee would have the final say on any financial outgoings. David has requested from Openreach confirmation there are no "hidden liabilities".

It was agreed that on that understanding, that Pelham Hall should be the Legal Entity.

David to follow through on this and circulate all documents to committee members to obtain agreement to proceed.

ACTION: DM

10. Date of next meeting

- Monday 4th March 2019

11. AOB

SNOWMEN BOOKING:

KR has been contacted by Cindy Holton regarding the Snowmen's traditional weekend in Penallt. Cindy has confirmed she will not do the catering for them, nor any of the weekend organising as she has done in the past. It was pointed out that Cindy did the catering as a private enterprise and that she was not charged for use of kitchen/electricity etc because of her massive contribution to the Hall. Also, might others in the village want to take it on as a catering contract?

It was explained that in the early days the Snowmen used to use the pub for its activities and catering. AH suggested that perhaps it should be offered back to the Inn? While the hall has made a good profit from the bar, a huge investment of people time has to be provided for Fri/Sat/Sun.

Karen will contact Ruth Massey whose father started the Snowmen visit to Penallt and follow through with the enquiry/booking. **ACTION: KR**

LOANS to PH from Tennis Club and Cricket Club:

AH has been discussing the loans with both clubs.

The Tennis Club would like modifications to their room, the cost of which may be taken from the loan amount due. Lance was aware there is a bad feeling regarding the lack of payback to the Tennis Club. He will tell Rosie that the discussion is ongoing (positive).

The Cricket Club has been approached via Bryn Boycott to agree a way to proceed. Currently awaiting a response.

Andy will continue investigating the "payback" possibilities.

ACTION: AH/LR