

PELHAM HALL AGM Monday 14th May 2018

MINUTES

PRESENT: Jan Harray, Andy Henstridge, Lance Rowell, John Bradley, Roger Forbes, Sarah Haeffner, Anne Oakeley, Maggie Tudgay, Dick Hartley, Lyn Harper, Cindy Holton, Geraint Thomas, Adam Burtt-Jones, Mary Wakeling, Anne May, David May

1. APOLOGIES – Ros & Alistair Robertson, Karen Rollings, Tom Rigby, Paula Brady, Gillian Bourchier
2. APPROVAL OF 2017 AGM MINUTES – Approved
3. MATTERS ARISING FROM THE MINUTES OF 2017 AGM – NONE
4. CHAIRMAN'S REPORT – from DJM

PELHAM HALL MANAGEMENT COMMITTEE AGM – MAY 2018

CHAIRMAN'S REPORT

As in previous years, the last 12 months have witnessed the Hall putting on its usual and varied range of events. It has again hosted the regular meetings of the WI, the Bowls Club, Pilates and Yoga classes and, of course, it has continued to provide facilities for the Cricket and Tennis clubs as well as the regular Thursday evening Socials.

Monthly Supper Nights continue to be well attended, not least because of the willing group of volunteers needed to prepare and stage them, and we have introduced monthly fish and chip nights too, which have proved popular.

The Events Group continues to do a good job in scheduling the various Quiz Nights, Supper Nights, Film Nights, etc, and making sure that they happen too.

Although last year's report began with similar sentiments, it's so important to recognise what the village hall is for and to demonstrate that we remain true to our founding aims.

Last year's report also mentioned that "our kitchen facilities are now very nearly unfit for purpose and a small team has been working on plans for a complete restructure over the past few months". I'm pleased to report that, thanks largely to Lance Rowell, Jan Harray, Cindy Holton, Alastair Robertson and Richie Bentley, this project is now complete and we have a kitchen facility which is the envy of many, especially when we gain the hygiene certificate we are working towards.

The Hall now hosts a free electric car charging point and is also keen to do its bit for the environment (and its electricity bill!) by seeking funding to install solar panels on the roof facing the cricket ground.

Allied to this, the Hall has recently been shortlisted to be selected as one of Monmouthshire's Village Halls to be given an "energy makeover" where, at best, we will receive a "range of renewable energy technologies and energy saving measures" and, at worst, we qualify for an energy audit and a small grant towards fulfilling some of the recommendations made, such as LED lighting or better insulation.

We also recognise the need to improve facilities for the disabled and we have started a project to fit a disabled lift in the foyer. Again, funding is needed and we have applications in the pipeline.

There has been a good deal of activity during the past 12 months overall and I thank the committee very much for the work it has put in to help achieve the goals mentioned previously.

Two long-serving members are stepping down at this AGM and we reluctantly say goodbye to Cindy Holton and to Ros Robertson.

Ros stepped into the breach to take on the Secretary role some four years ago and had her arm twisted to take on the fourth year when her three-year tenure was up last year. She has been a loyal servant during this period but feels that ill health means that she can no longer help.

Cindy simply does nearly everything! She's been responsible for the maintenance of the Hall, for helping with Hall bookings, for catering for decorating for parties (who can forget the transformation of the bar for the Dylan Thomas evening for example?), for stocking and running the bar, and for many other things too.

She is moving away from Penallt but promises not to cut her ties completely so we should see her here again, although not quite so regularly!

By the end of this AGM we should have a new team at the head of the Committee as well as some new members. The Hall remains active in many areas and wants to continue the developments started recently – there is plenty going on!

So I wish them well in the tasks ahead and know that progress will be helped by the team of willing volunteers who support the Hall so well.

David May (Chairman)

May 2018

5. TREASURER'S REPORT AM (see end of document)

6. AMENDMENT OF THE HALL'S GOVERNING DOCUMENT

- That the number of elected members be increased from 5 to 7
This amendment was approved by the management committee at the last meeting, and needs to be approved at this AGM. All were in favour, so the amendment will be made to the Governing Document and communicated to the Charity Commission.

ACTION: DM

7. ELECTION OF OFFICERS

- CHAIRMAN: There being no other candidate, DAVID MAY proposed by John Bradley, seconded by Cindy Holton. D is reluctant but will carry on. ELECTED.
- TREASURER: Andy Henstridge, prop by Anne May, seconded by David May. ELECTED. Thanks from Sarah for Anne's work over the last 4 years
- SECRETARY: Anne May, proposed by David May, seconded by Lance Rowell. ELECTED
- COMMITTEE MEMBERS:
Roger Forbes, Jan HARRY, John Bradley, Geraint Thomas are happy to continue.
Sarah Haeffner will become a committee member as no church representative was appointed for the Pelham Hall Committee.
Lance Rowell: proposed by David May and seconded by Roger Forbes. ELECTED.

This brings Committee Members to 6, one vacant position.

8. APPOINTED REPS

All bodies agreed with their reps continuing:

Tennis club- Karen Rollings

Cricket Club – Phil Harris

Bowls club – Anne Oakeley

WI – Maggie Tudgay

TUCC – Adam Burt-Jones

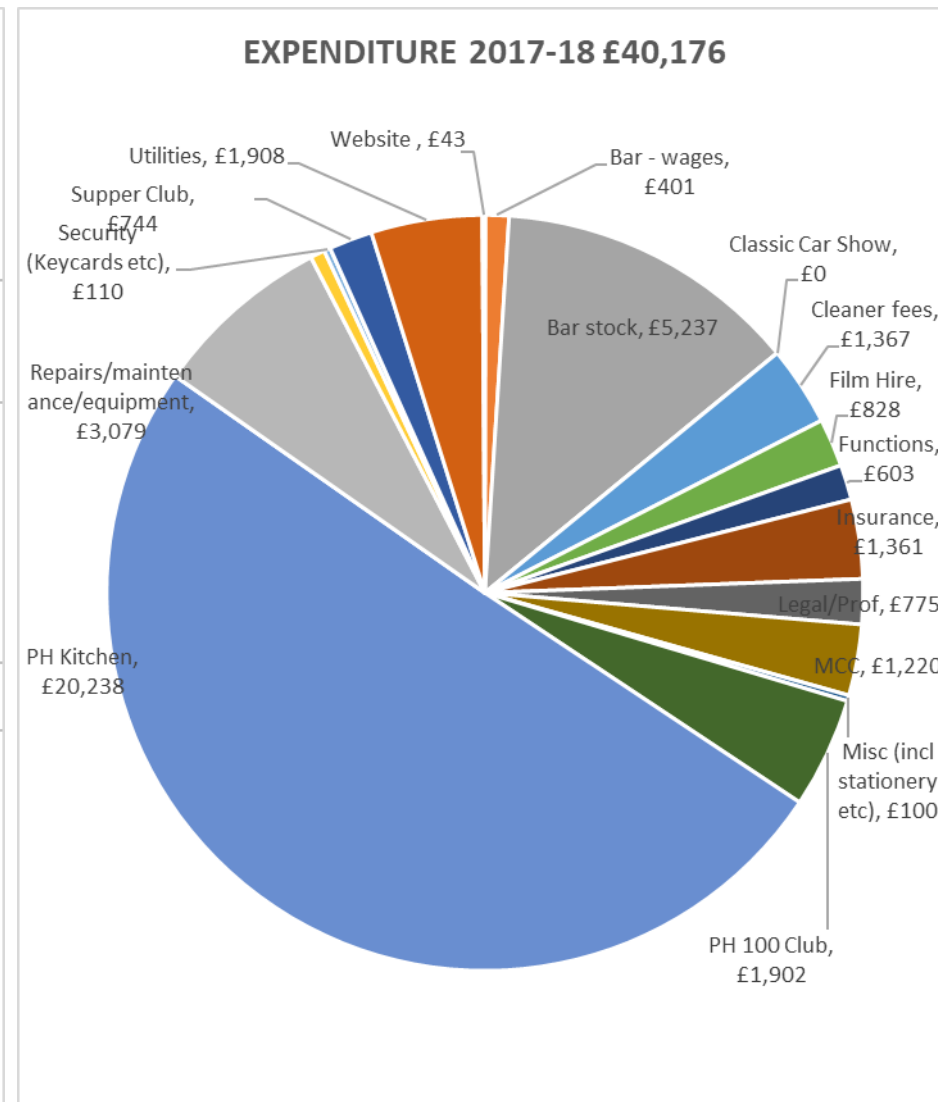
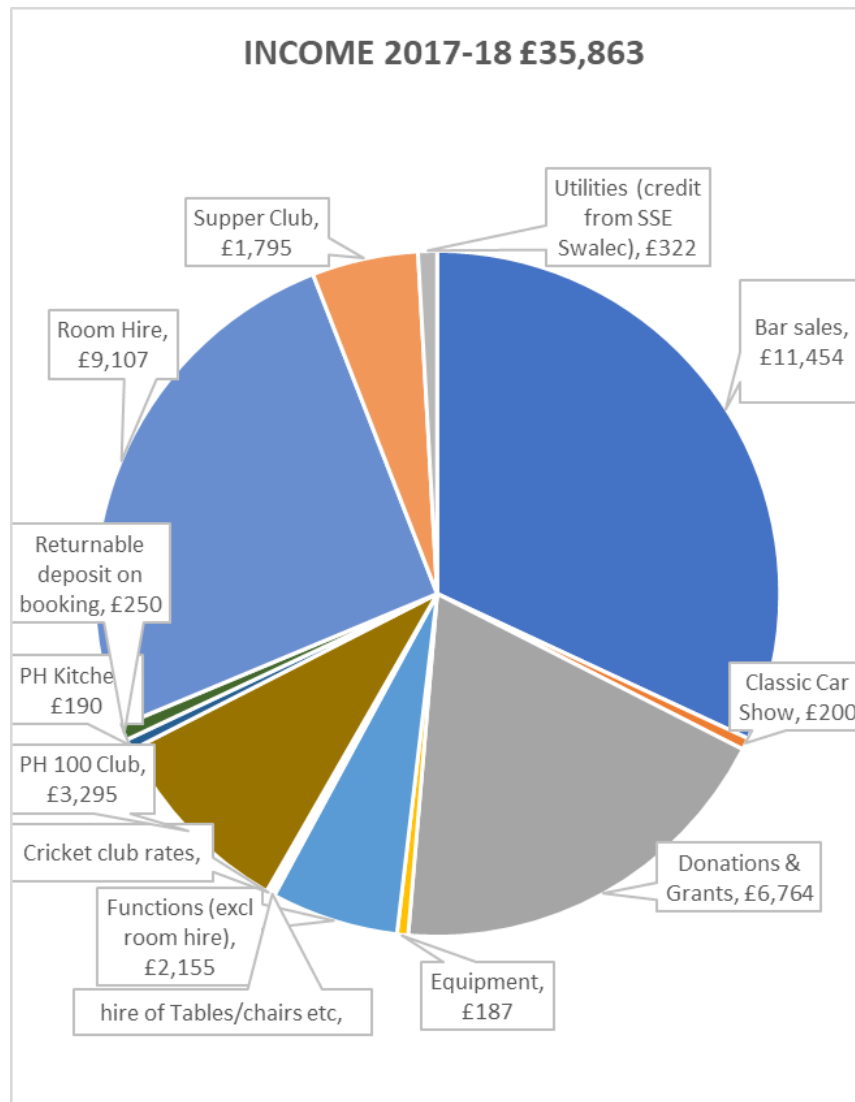
Church – no appointment made

9. ELECTION OF AUDITORS

- Miaren Bookkeeping - AGREED

10. AOB – NONE

11. Closure of AGM: 7:02 pm



COMMENTS ON INCOME: 1. Bar sales represent 32% of income (35% in 2017), of which approx 50% is profit for the Hall. Room Hire is about the same proportion as 2017 at 25%. 2. TUCC GRANTS: We were delighted to receive £1000 towards kitchen, £500 towards utilities and all of the MCC rates £978.40 - a total of £2478.40. 3. The Supper Club, the 100 Club and the various other functions - Film Nights, Quiz night, Art class - put on by the Hall Events group all contributed significantly to the income.

COMMENTS ON EXPENDITURE: The kitchen was the big projects for 2017. it is now up and running and will shortly be inspected and certified and will start, hopefully, to earn the expenditure put into it. Great appreciation of all the work put in by the kitchen team of Lance, Jan, Alistair and Cindy. Also: David, Richie, Peter and others who gave their time to the project.