

MINUTES OF THE PELHAM HALL MANAGEMENT COMMITTEE AGM

Monday 15th May 2017 6.30 pm

PRESENT: David May (Chairman), Anne May (Treasurer) Ros Robertson (Secretary), Sarah Haeffner, Roger Forbes, Ann Bradley, John Bradley, Jan Harrhy, Maggie Tudgay, Dick Hartley, Phil Harris, Anne Oakeley, Karen Rollings.

1. **Apologies for absence** Adam Burt-Jones, Geraint Thomas.
2. **Approval of 2016 AGM minutes** - Agreed
3. **Matters arising** - None
4. **Chairman's Report.**

As in previous years, the last 12 months have witnessed the Hall putting on its usual and varied range of events. It has again hosted the regular meetings of the WI, the Bowls Club, Pilates and Yoga classes and, of course, it has continued to provide facilities for the Cricket and Tennis clubs as well as the regular Thursday evening Socials.

One very successful innovation has been the introduction of monthly Supper Clubs where some 30 or 40 villagers enjoy a main course for £5, cooked by volunteers on a rotation basis. With the bar doing good business at the same time, each Supper Club generates much-needed funds for the Hall, as does the 100 Club which continues to have a stable and healthy membership.

The Hall remains a venue for private functions and has also successfully staged many public events too, with many "old favourites" remaining in the programme. This year's Classic Car Show was particularly successful, with attendance boosted by fine weather on the day. Burns Night with a difference was also highly successful, raising funds for both Art in Penallt and the Hall.

And, after a few panics along the way, the Jazz Night also did remarkably well.

The Events Group continues to do a good job in scheduling the various Quiz Nights, Supper Clubs, Film Nights, etc, and making sure that they happen too.

Our kitchen facilities are now very nearly unfit for purpose and a small team has been working on plans for a complete restructure over the past few months. Lance Rowell, Jan Harrhy, Cindy Holton and Alastair Robertson have been very prominent in this respect and we are now close to implementing their plans, subject to approval by the Management Committee at the next meeting of course.

On the maintenance side, the building is now 25 years old and "bits are starting to drop off". We received £1000 from TUCC which we used to replace all blown double glazed windows on the upper floor and we installed roller blackout blinds at the same time.

And thanks to the generous loan of a scaffold tower by Neville Pullen, we were able to replace the fluorescent lighting in the main hall. Lots of other more minor works have been completed during the year too, but they all need to be funded from somewhere and it is more than useful that the Hall accounts are currently in good health.

There has been a good deal of activity during the past 12 months and I thank the committee very much for the work it has put in to help achieve the goals mentioned previously.

As required by our governing document, two of the Officers have completed their three year terms and are required to stand down. One of these is Ros Robertson and I want to end this report by

thanking her for volunteering for the role of Secretary in the first place and also for, despite ill health at times, carrying it out with great professionalism and efficiency.

5. Treasurer's report

Pelham Hall

Expenditure

From 01/04/16 to 31/3/17

Bank charges on Social Club a/c	£41.44
Bar - wages	£698.80
Bar stock	£7,468.63
Classic Car Show	£799.25
Cleaner fees	£1,170.00
Film hire	£853.80
Functions	£1,353.86
Insurance	£1,299.47
Legal/Professional	£943.68
MCC	£923.40
Misc (A-board, boxes, mileage, stationery etc)	£232.29
PH 100 Club	£1,774.50
PH Kitchen	£111.98
Repairs/Maintenance/Equipment	£5,334.06
Returnable Deposits	£250.00
Security (Keycards etc)	£636.88
Social Ev (overpayment by RF)	£9.00
Supper Club	£266.81
Utilities	£1,860.35
Website	£159.32

TOTAL £26,187.52

Income

From 01/04/16 to 31/3/17

Bar - Cricket	£269.40
Bar - Film Night	£400.00
Bar - miscellaneous	£553.00
Bar - Other functions	£6,108.99
Bar - Quiz Night	£432.38
Bar - Rugby	£253.85
Bar - Soc Ev	£1,997.80
Bar - Soc Ev + 100 Club+Supper club	£1,235.29
Bar - Soc Ev + WI	£529.70
Bar - Tennis	£561.00

Total income from

Bar:	£12,072.01
Classic Car Show	£2,329.38
Donation	£387.00
Equipment	£200.00
Functions (excl room hire)	£3,136.04
Grants	£2,000.00
Hire of tables/chairs etc	£99.00
Key cards	£380.88
Miscellaneous	£340.70
MCC rates from clubs	£145.80
PH 100 Club	£3,945.00
returnable deposits	£250.00
Room Hire	£9,124.15
Supper Club	£637.50

TOTAL £35,047.46

TOTAL EXPENSES 1/4/16-31/3/17	£26,187.52
TOTAL INCOME 1/4/16-3/3/17	£35,047.46
PROFIT/LOSS	£8,859.94
BANK BALANCE ON 31/3/17	£27,673.83

6. Election of officers:

Chairman: David May, remaining in office for one more year

Secretary: Ros Robertson, remaining in office for one more year

Treasurer: Anne May, remaining in office for one more year

Events Group Chair: open

Buildings and Maintenance Group Chair: Jan Harrhy

Committee members:

- John Bradley
- Janice Harrhy
- Cindy Holton
- Roger Forbes
- Geraint Thomas

7. Appointed representatives

Tennis Club – Karen Rollings

Cricket club – Phil Harris

Bowls Club – Anne Oakeley

WI – Maggie Tudgay

TUCC – Adam Burt-Jones

Church – Sarah Haeffner

8. Appointment of Auditors

Miaren Bookkeeping Ltd - 2 Mount Villas Upper Redbrook Monmouth NP25 4LH – Agreed

9. AOB – None

Closure of AGM. The meeting was declared closed at 6.58 pm.