

Pelham Hall Committee Business Meeting

17th January 2023 7.00pm at Pelham Hall

Attendees: Nikki Scarr (NS) (Chair). Sarah ; (SHa), Steve Northedge (SN), Andy Henstridge (AH), Ian Bristow (IB), Sally Henley (SH), David May (DM),Wendy Boycott (WB), Karen Rollings (KR)

1. **Apologies for absence:** Geraint Thomas (GT) , Cameron Lee (CL), Adam Burt-Jones (AB-J), Tom Rigby (TR)
2. **Minutes of previous meeting**
 - 2.1. **Accepted:** (SHa), (SH)
 - 2.2. **Agreement to make public:** (SHa), (KR)

3. **Declaration of conflicts of interest:** NONE

4. **Matters Arising**

4.4 Hearing Loops - NS contacted 'Halls Together and they are not aware of any other Hall having these Hearing Loops installed. It was agreed that the single static system installed in the upstairs bar area is worth progressing. Tucc to be asked if they will contribute and AH to progress **ACTION: AH**

4.5 Defibrillator funding: Tucc have agreed to source and fund that Case **ACTION: CLOSED**

4.10 Power required on downstairs camera unit . **ACTION: IB**

Addition Fire Extinguisher to be proved for Ladies Changing rooms **ACTION: IB**

Actions Closed 4.5/4.7/ closed

5. **Treasurer's report (AH)**

TREASURER'S REPORT 1st April 2022-16th January 2023

Total Income:	£27,944.26
Total Expenses:	£22,239.56
Bank:	£23,332.27
Floats:	£307.30

TUCC Grants

1. Domestic Rates - £856.00 - applied for
2. Utility Bills - £500.00 - applied for
3. Hear Loops - Looking at new option.

Total Outstanding loans to £4830.44

Electric Car Charging proposal

Two systems researched SEVADIS 7kw system and Rolec Autocharge 22Kw system

Cost of Installation

SEVADIS 7kW System

Charging point £650

Electrical connection £500

Building works £250

Total £1,400

ROLEC 21kW System

Charging Point £2,230

Electrical connection £1,000

Building works £500

Total £3,730

There will be additional costs to add a payment system

How much to charge

Assume £0.65/kWh – typical filling station charge

Charge for 7kWh of charge £4.55

Cost to Pelham Hall £0.50 x 7kWh = £3.50 giving £1.05 margin

Therefore a 7kW system will need to be used for 1333 hours before any profit is made – 13hours/week over 2 years to get payback.

And a 21kW system will need to be used for 1184 hours before a profit is made – 11.5 hours/week over 2 years to get payback.

However if this charging takes place on a sunny day we may have up to 14kW of energy available for free. Reducing charging hours to 5 hours/week over 2 years to get payback for a 7kW system.

Current Power Usage and Generation

The Hall consumed 7698kWh of energy

between 6/12/2021 and 24/11/2022
7800kWh/year

The solar panels generated 44,221kWh
between end of February 2019 and 10/01/2023
11,000kWh/year

Car charging point consumed 912kWh over 5 year
Less than 200kWh/year

Can we get a better return on our Solar Generation?

Obtain quotation from Octopus Energy for
Smart Export Tariff - this option includes
fitting a battery.

Consider heating a thermal store and using a
heat pump during winter

6. Premises Report (SH, IB)

1. Replacing the fluorescent tube in the bowls cupboard
2. Cellar decorating (Sally/Andy if you have a view on colour talk to Richie). We then need to decide what it is going to be for and if necessary put shelves in.
3. Mend the sign at the front

Other items are:

1. Richie is not doing the wall heater in the main hall, he thinks a qualified electrician should do this. The wall heater above the bowls cupboard has an intermittent fault and has a fault with the mains isolation box where you switch on power to the four individual fires, not on the circuit board. The switch is arcing so could potentially be dangerous. **ACTION: IB**
2. DM has requested that we install black blinds as a black out for films.
ACTION: IB/SH/NS to discuss
3. Storage under back stairs needs to progress, AH to give Ash a deadline to pick up white tables so we can progress optimising the storage there.

ACTION: AH

IB/SH/NS meeting Tuesday 24th Jan to discuss possible list of improvements to be confirmed after results of survey. **ACTION: NS**

Hall Hire T&C's to be checked to ensure that Fire Drill Procedure is up to date **ACTION: NS**

7. Events (SH)

Carols and Quiz night was well received and planning to make it a regular Christmas event

Cinema night established once per month going forward

F&C night remains popular but numbers vary, possibly because of the 'January Factor'

Happy Dumplings not continuing with the Saturday evening commitment.

Events Committee to investigate the possibility of introducing a 'one a monthly alternative food type. Question to be asked on the Survey Future of the Hall - review of draft survey (SN)

Draft version of the hall survey discussed at length.

8. Future of Hall

A revised version of the survey to be produced incorporating the input from the meeting

ACTION: SN/AH

9. Governing Documents

Meeting on Monday the 23rd to finalise the document

ACTION: NS/AH/DM/SN

10/11. AONB

Lucinda James is offering a free of charge environmental audit of the Hall which would potentially help in determining our strategy regarding our future power generating and storage plans.

ACTION: (NS)

12. Co-working Project

As there have been no other Halls come forward to participate in the opportunity trial co-working i.e Pelham Hall is the only Hall to show interest, the decision has been taken to close down the initiative.

13. Bike Station Update

Devauden Hall have an installation in place NS to visit and report back at the next meeting

ACTION :(NS)

Summary of actions:

4.4 Hearing Loops - NS contacted 'Halls Together and they are not aware of any other Hall having these Hearing Loops installed. It was agreed that the single static system installed in the upstairs bar area is worth progressing. TUCC to be asked if they will contribute and AH to progress **ACTION: AH**

4.5 Defibrillator funding: TUCC have agreed to source and fund that Case **ACTION: CLOSED**

4.10 Power required on downstairs camera unit . **ACTION: IB**

Addition Fire Extinguisher to be proved for Ladies Changing rooms **ACTION: IB**

4.10 . Power required on downstairs unit . This needs to be looked at by electrician

ACTION: NS

NS to write to the Car Show organisers thanking them for their efforts.

ACTION: NS

Replace the fluorescent tubes in the Bowls cupboard **ACTION (SH)**

Cellar decorating if you have a view on colour talk to Richie). We then need to decide what it is going to be for and if necessary put shelves in.

ACTION: (SH/AH)

Qualified electrician required to resolve the wall heater issue in the main hall. The wall heater above the bowls cupboard has an intermittent fault and has a fault with the mains isolation box where you switch on power to the four individual fires, not on the circuit board. The switch is arcing so could potentially be dangerous.

ACTION: (IB)

DM has requested that we install black blinds as a black out for films **ACTION: IB/SH/NS**

Storage under back stairs needs to progress, AH to give Ash a deadline to pick up white tables so we can progress optimising the storage there.

ACTION: (AH)

Premises: Meeting Tuesday 24th Jan to discuss possible list of improvements to be confirmed after results of survey **ACTION: NS**

Hall Hire T&C's to be checked to ensure that Fire Drill Procedure is up to date

ACTION: NS

Survey: A revised version of the survey to be produced incorporating the input from the meeting.

ACTION: SN/AH

Governing Document: Meeting on Monday the 23rd to finalise the document

ACTION: NS/AH/DM/SN

Lucinda James is offering a free of charge environmental audit of the Hall **ACTION:(NS)**

Bike Station: Devauden Hall have an installation in place NS to visit and report back at the next meeting

ACTION :(NS)

ACTION: (NS)

Actions Closed 4.5/4.7/ closed

Date of Next Meeting

Tuesday the 21st March at PH - 7pm

